

Biomedical Communications Unit

Turn Around

Weekends and holidays do not count as a working day.

Posters	2 day	In by 10 AM, out next working day by 4:30 PM.
Posters + Lamination / Mounting	3 day	In by 10 AM, out next working day by 4:30 PM.
Lamination / Mounting only	2 day	In by 10 AM, out next working day by 4:30 PM.
RUSH	50% additional charge	In by 10 AM, out next day before 4:30 PM.
Photo Prints	2 day	In by 10 AM, out next working day by 4:30 PM.
Passports	1 day	Out next working day at noon.
CD/DVD Duplication	Variable	Based on size of project.
Other Services	Variable	Based on size of project.

Posters

Service	Fee	Description
Poster Prints	\$5.00 ea	11x17 proof
	\$4.50/ sq ft	Heavy Coated Paper
	\$5.25/ sq ft	Waterproof
	\$5.75/ sq ft	Semi-Gloss
	\$6.00/sq ft	Foldable Fabric Poster
	\$6.75/ sq ft	Adhesive Fabric
	\$7.00/ sq ft	Tyvek
	\$7.25/ sq ft	Self-Adhesive Vinyl
	\$7.50/ sq ft	Scrim Banner Vinyl
	\$7.75/ sq ft	Two-way Backlit Film
	\$10.50/ sq ft	One-way Backlit Film
	\$6.50/sq ft	Repositionable fabric
	\$7.75/sq ft	Repositionable Vinyl
Lamination	\$4.25/ sq ft	Satin-UV frt / Gloss-UV back
	\$4.50/ sq ft	Dry Erase frt / gloss-UV back
Mounting	\$6.75/ sq ft	Foam Core
	\$6.75/ sq ft	Plasticore
	\$7.75/ sq ft	Sintra
	\$8.00/ sq ft	Gatorboard
All mounting includes lamination		
Poster Tubes	\$4.00 ea	24"
	\$5.00 ea	36"
	\$6.00 ea	48"
	\$23.50 ea	Plastic Tube
Velcro	\$0.75/ ft	Double ¼ inch hooks only
Digital Imaging		
Service	Fee	Description
Digital Photo	\$65.00/ hr	Studio usage
	\$2.00/ ea	Per image kept
Passport Photos	\$9.95	Six Passport Photos/page
Scans	\$2.50 ea	Slide or Flatbed
Bulk Scan to CD	\$0.25 ea	50+ slides or 25+ text pages
Scan to PDF/OCR	\$3.75/ 1 st pg	Additional pages @ \$0.25 for PDF / \$0.75 for OCR
File Conversion	\$65.00/hr	
CD sales	\$0.75 ea	Blank CD w/ sleeve
	\$0.15-.30ea	Jewel Case/Shell Case
	\$0.25 ea	CD/DVD Mailer
CD Recording with color label	\$3.50/\$2.50	1-9 CD's/10-24 CD's (same CD)
	\$1.75/\$1.50	25-49 CD's/50+ CD's (same CD)
DVD Recording with color label	\$3.75/\$2.75	1-9 DVD's/10-24 DVD's
	\$2.00/\$1.75	25-49 DVD's/50+ DVD's

Video / Animation Production

Service	Fee	Description
Video Taping	75.00/hr	Per crew member
Editing	75.00/hr	Digital
Duplicating	\$7.50	Audio Tape
	\$10.00	VHS
Blank Video Media	\$1.50 ea	Blank DVD
	\$5.00 ea	Blank VHS
	\$7.50 ea	Blank MiniDV
Videoconference	75.00/hr	Setup and 1 st hour
	\$10.00/ hr	Each additional hour

Color / BW Inkjet Prints

Service	Fee	Description
Epson Inkjet	\$3.50 ea	8.5 x 11 Matte
Epson Photo Gloss	\$4.50 ea	8.5 x 11 Glossy
Large Epson	\$7.50 ea	11 x 17 Glossy
	\$10.50 ea	13 x 19 Glossy
Overheads	\$1.00 ea	Black and White
	\$4.50 ea	Color
Pouch Lamination	\$1.50 ea	8.5 x 11 – 3 mil
	\$1.75 ea	8.5 x 14 – 3 mil
	\$2.75 ea	11 x 17 – 3 mil
	\$2.50 ea	8.5 x 11 – 10 mil
	\$2.75 ea	8.5 x 14 – 10 mil
	\$3.75 ea	11 x 17 – 10 mil
Certificates	\$16.25ea	Setup
	\$2.00 ea	Printing

Miscellaneous

Service	Fee
Poster / PowerPoint Presentation Design and Creation	65.00/hr
Photography on location	65.00/hr
Faxes	\$1.00/ page
Print Film Processing	Outsource charge, plus 15%
Color Reprints	Outsource charge, plus 15%
Color Enlargements	Outsource charge, plus 15%

Note: All hourly charges are billed in quarter hour increments.

Thank You For Using BCU Services

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